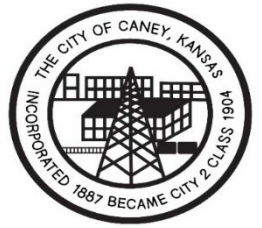


# CITY OF CANEY

100 W 4<sup>th</sup> Ave      P.O. Box 129 Caney, Kansas 67333

Phone: (620) 879-2772      [www.caneyks.com](http://www.caneyks.com)      Fax: (620) 879-9808



## Building Permit

Name:

First \_\_\_\_\_ Last \_\_\_\_\_

### Owner Contact Information

Phone number \_\_\_\_\_ Mailing Address \_\_\_\_\_

Property Address \_\_\_\_\_

### Contractor Information

Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Phone number \_\_\_\_\_ Mailing Address \_\_\_\_\_

Business License # \_\_\_\_\_

### Project Information:

Project: \_\_\_\_\_

Used For: \_\_\_\_\_

Dimensions \_\_\_\_\_ Ft. Wide X \_\_\_\_\_ Ft. Long

Will The Project require a curb cut: \_\_\_\_\_

Project Completion Date: \_\_\_\_\_

Estimated Cost of Project: \_\_\_\_\_

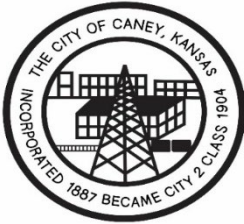
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**CITY OF CANEY**

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Please draw picture here.

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For Office Use Only

Verified by: \_\_\_\_\_

Approved Date: \_\_\_\_\_

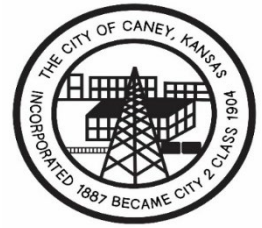
Denied: \_\_\_\_\_

Reason: \_\_\_\_\_

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## Building Permit Procedures

- Residents must come to City Hall to obtain a building permit application.
- The office of the City Clerk issues applicants.
- Building permits are required any time there is new construction or any time the footprint of an existing building will be changed. This includes adding or replacing fences, sheds, carports, garages (attached or free-standing), etc.
- The application form must be completed before the site will be reviewed or application signed by the Code Enforcement Officer. Incomplete applications will be returned to the applicant.
- On the reverse side of the application form, a diagram of the work to be performed must be shown. Be sure to include the number of feet from a road, alley, adjoining property, etc., where the work will take place.
- Completed applications and the \$10 fee are to be returned to the office of the City Clerk.
- Work may not commence until after the application is reviewed and signed by the Code Enforcement Officer. Applicant will be notified when the permit is approved, and construction may commence. This may not happen the day the completed application is delivered to the Office of the City Clerk. Under normal circumstances, the applicant will be notified within ten days.
- Upon approval, the City will issue a building permit for work as spelled out on the application form.
- The building permit is valid for 180 days from the date of issuance. Work must be started within that time.